

**Guidelines for Application of
The Chinese Chamber of Commerce & Industry of
Kuala Lumpur & Selangor**

Technical & Vocational Education & Training (TVET) Scholarship Fund

1. Name : The Chinese Chamber of Commerce & Industry of Kuala Lumpur & Selangor Technical & Vocational Education & Training (TVET) Scholarship Fund.
2. Object : To assist Malaysian students and school leavers irrespective of race, religion creed and gender from needy families who are of good character by providing scholarship and to pursue their technical and vocational education and training course of their choice, with certification.
3. Amount : Each successful applicant will be awarded an amount of not more than RM3,000.00 per year.
4. Duration : Yearly basis. Holders of the Scholarship must make fresh application each year, until graduation / award of certificate. Scholarship will be given out to Holders as the course fees for next semester.
5. Qualifications :
 1. The applicant must be a Malaysian irrespective of races, religion and creed who has been accepted by or at the time of making such application pursuing Malaysian Skill Certificate (SKM) Level 1 to Level 5 course in any technical and vocational training centre or institution recognized by Department of Skills Development (*Jabatan Pembangunan Kemahiran*, JPK) or other equivalent academic institutions in Malaysia.
 2. The applicant must having good conduct and comes from needy and deserving family.
 3. The Applicant must pursue courses with duration not less than 1 year.
 4. Final year student is not eligible to apply for this fund.
 5. The applicant who has obtained any scholarship from other sources is not eligible to apply for this fund. Exemption only given to applicant who obtained Perbadanan Tabung Pendidikan Tinggi Nasional (PTPTN) education loan.
The Chamber reserves the right to cancel or recall the scholarship granted to those who are in breach of this rule.
6. Procedure of Application :
 1. The applicant can download the application form from KLSCCCI's Website/Facebook (Web page: <http://www.chinesechamber.org.my>; Facebook: KLSCCCI).
 2. The form should be filled and submitted together with
 - (i) A recent passport size photograph and a copy of I/C;
 - (ii) Certified copies of studentship and school examination results, **OR** Certified copies of enrollment notice and public examination results (For applicant who is newly enrolled);
 - (iii) Certified copies of parents' income tax statement / employment letter and I/C;
 - (iv) Recommendation letter from school headmaster / teacher (If deemed necessary)
 3. Please forward your application form, together with the necessary documents to:
The Chinese Chamber of Commerce & Industry of Kuala Lumpur & Selangor (KLSCCCI)
7th Floor, Wisma Chinese Chamber,
258, Jalan Ampang, 50450 Kuala Lumpur.
Please state "TVET Scholarship Fund" on top left corner of the envelope.
 4. Only those who are shortlisted will be notified.
 5. Please do not enclose documents that are not requested.
 6. The Chamber shall retained all documents submitted for application.
7. Application Date : Application commences from 1st January 2019 (Tuesday) to 31st January 2019 (Thursday). Late application will not be entertained.
8. Processing, vetting, selection and recommending of candidates will be done by the KLSCCCI's Small and Medium Enterprise and Human Resources Development (SME & HRD) Committee for the final approval by the KLSCCCI's Council.
9. The Chamber reserves all the rights for any alterations of the above terms and conditions.