

Human Resources Development Fund (HRDF)

HRDF STIMULUS PACKAGES

HRDF is taking the relevant pro-active measures to cushion the impact of the COVID-19 outbreak on our registered employers, their local workforce and Malaysians in general by encouraging them to “adapt and grow” in this current state by increasing up-skilling and re-skilling efforts.

HRD Levy Exemption

HRDF registered employers from 63 sub-sectors are exempted from paying the mandatory Human Resources Development (HRD) levy under the Pembangunan Sumber Manusia Berhad Act 2001 (Act 612) for six (6) months.

The implementation of levy exemption is to support over 30,000 of the Fund's registered employers during this difficult period. The levy exemption will come into effect from 15 April 2020 to 15 September 2020

- Manufacturing
- Services
- Mining & Quarrying

*The levy exemption will come into effect from 15 April 2020 to 15 September 2020

FAQ for HRD Levy Exemption for All Registered Employers

<https://www.hrdf.com.my/wp-content/uploads/2016/12/HRDF-FAQ-on-6-Month-Levy-Exemption-VERSION-2-8.4.2020-EngBM.pdf>

HRD Levy Exemption for All Registered Employers Circular

<https://www.hrdf.com.my/wp-content/uploads/2016/12/2-Employers-Circular-No-2-2020.pdf>

Human Resources Development Fund (HRDF)

PENJANA HRDF - Building The Economy Together

“The Government has unveiled PENJANA (Pelan Jana Semula Ekonomi Negara) or the National Economic Recovery Plan and is committed to taking an inclusive and holistic approach to Malaysia’s economic recovery. It is important to us that everyone is part of this journey. Empower People, Propel Business and Stimulate the Economy.” YAB Tan Sri Muhyiddin Yassin, Prime Minister.

“The Ministry of Human Resources welcomes the announcement on PENJANA by Prime Minister Tan Sri Muhyiddin Yassin, and is committed to implementing and ensuring the success of all initiatives related to the ministry, in strengthening the labour market.” YB Datuk Seri M. Saravanan, Human Resources Minister.

The HRDF new economic recovery initiative, PENJANA HRDF – Training Incentive Programme highlights how generating job opportunities and training play a critical part in Malaysia’s fight to get back on its feet in the wake of the COVID-19 peak on unemployment and employability issues.

The government, through PENJANA, emphasises training in terms of reskilling and upskilling of Malaysians to enhance the employability of the unemployed.

These efforts will be implemented through collaborations with various ministries and agencies.

HRDF at the same time seeks qualified partners in delivering the initiatives crafted as part of the short to medium-term COVID-19 economic recovery plan, specifically related to job placement, entrepreneurship, self-employment and market-driven industrial revolution 4.0 training.

- ❖ PLACE & TRAIN
EMPLOY. TRAIN. RETAIN
- ❖ B40 DEVELOPMENT
ENGAGE. PRODUCE. GROW
- ❖ INDUSTRY REVOLUTION 4.0
FUTURE - PROOF YOUR CAREER
- ❖ SME DEVELOPMENT
EMBRACING CHANGE. SUSTAINING GROWTH
- ❖ GERAK INSAN GEMILANG (GIG)
PURSUE. ACHIEVE. PROGRESS

PENJANA HRDF INTIATIVE

PENJANA HRDF provides job creation, skills training and employment opportunities. These efforts will help create dynamic, local high-skilled labour markets to support areas with high job potential and introducing greater flexibility to help school leavers, unemployed graduates and retrenched workers get into work.

JOB SEEKER

Your source for career exploration, training and jobs.

Opened to school leavers, unemployed graduates and retrenched workers.

❖ PLACE & TRAIN – EMPLOY. TRAIN. RETAIN

Place & Train is an initiative to source and provide employment for Malaysians especially for Graduates, School Leavers and Retrenched Workers by participating in value-added relevant training courses required by the industries.

Upon completion of the training, the applicants will be able to secure job placement in any industry requiring manpower to perform a specific job. It is compulsory for employer to hire the candidates and offer them a minimum of 1 year contract.

TARGET GROUP

- ✓ School leavers aged between 18 to 40 years with or without school / exam certificate
- ✓ Unemployed graduates who have obtained Diploma / Degree
- ✓ Retrenched workers aged between 18 to 55 years who are registered with Employment Insurance System (EIS)

DURATION / TYPE OF COURSES

- ✓ Functional / General Courses (Embedded with self-development modules) – up to 1 month
- ✓ Placement Job Training – up to 6 months

BENEFITS

- ✓ Subsidised functional/technical training
- ✓ Job placement

❖ B40 DEVELOPMENT – ENGAGE. PRODUCE. GROW

B40 Development is intended to equip the vulnerable and employees from the B40 category with specific skills and knowledge through end-to-end training to up-skill and gain entrepreneurship skills and increase income in various industries.

TARGET GROUP

- ✓ B40 individuals and targeted community such as senior citizens, women, youth and the disabled

DURATION / TYPE OF COURSES

- ✓ Self-Employment / Entrepreneurship course – up to 3 months
- ✓ Various methodologies based on collaboration

BENEFITS

- ✓ Subsidised functional/technical training with entrepreneurship module
- ✓ Business Coaching & Matching
- ✓ Income through self-employment

❖ GERAK INSAN GEMILANG (GIG) – PURSUE. ACHIEVE. PROGRESS

GIG was developed with the main purpose of aiding the Malaysians with specific skills and knowledge through end-to-end training to up-skill themselves that will enable them to increase their income from various means by becoming freelancers.

TARGET GROUP

- ✓ Malaysians who are looking to upgrade their skills and knowledge through training programmes which will enable them to become freelancers upon completion of the training.

DURATION / TYPE OF COURSES

- ✓ Competency professional certification – up to 3 months

BENEFITS

- ✓ Subsidised functional/technical training depending on GIG business needs
- ✓ GIG Coaching
- ✓ Income through GIG Segment (freelancing)

The new way to get hired. Listing of career opportunities with advisory and support

- ▶ [Register here to join](#)

EMPLOYER

Learn on how you can participate in creating jobs and increase your employees' productivity through reskilling, upskilling or cross-skilling in various types of training courses.

❖ PLACE & TRAIN – EMPLOY. TRAIN. RETAIN

Place & Train (Employer Driven) is an initiative to source and provide employment opportunities for Malaysians especially for school leavers, graduates and retrenched workers by participating in Placement Job Training required by the employers of selected industries.

During job placement period, employees will be trained to effectively deliver their job by using the existing workplace tools, machines, documents, equipment and other related skills within the job scope.

TARGET TRAINEES / EMPLOYEES

- ✓ School leavers aged between 18 to 40 years with or without school / exam certificate
- ✓ Unemployed graduates who have obtained Diploma / Degree
- ✓ Retrenched workers aged between 18 to 55 years who are registered with Employment Insurance System (EIS)

DURATION / TYPE OF COURSES

- ✓ Placement Job Training – up to 6 months
- ✓ FINANCIAL ASSISTANCE
- ✓ Placement Job Training Allowance
- ✓ RM500/ month for school leavers
- ✓ RM600/ month for graduates

BENEFITS

- ✓ Placement Job Training (PJT), also known as On-the-Job Training (OJT) is a hands-on method of imparting/training/teaching of skills, knowledge, and competencies needed for employees to perform a specific job within the workplace. Employees learn in an environment where they will need to practice the knowledge and skills obtained during their training.
- ✓ Having a trained workforce means your workers are learning new skills that can improve productivity, build confidence and create a better working environment.
- ✓ It is compulsory for employers to hire the candidates and offer them a minimum of 1 year contract.



GUIDELINES

- [FAQ](#)
- [PROPOSAL FORMAT](#)
- [ONLINE PJT CLAIM SUBMISSION](#)

- ❖ **SME DEVELOPMENT – EMBRACING CHANGE. SUSTAINING GROWTH**
The focus is on functional and operational training courses to support SMEs in increasing their productivity and cost-effectiveness to remain competitive and sustainable.

Training courses will be identified through strategic collaboration with relevant stakeholders such as government, private agencies, association and financial institutions. critical needs post MCO.

TARGET TRAINEES / EMPLOYEES

- ✓ Company owners and employees of Small and Medium Enterprises (SMEs)

DURATION / TYPE OF COURSES

- ✓ Certification / General in nature – up to 3 months
- ✓ Various methodologies based on collaboration

FINANCIAL ASSISTANCE

- ✓ Training Fee (plus training allowance, if any)

BENEFITS

- ✓ A training programme allows you to strengthen those skills that each employee needs to improve and bring the employees to a higher level.
- ✓ Having a trained workforce means your workers are learning new skills that can improve productivity, build confidence and create a better working environment.



❖ INDUSTRY REVOLUTION 4.0 – FUTURE - PROOF YOUR CAREER

IREV 4.0, under Upskilling & Reskilling initiative is designed to assist employers train their workers in Digitalisation related courses that drive employers towards adopting a digital-based business approach leading to productivity and sustainability of the business.

Courses under this initiative will be focusing on nine (9) pillars under the Industry Revolution 4.0. Employees trained under these IR 4.0 initiatives will be able to assist employers to adapt a digital-base business approach and reduce the cost of business through the usage of technologies.

TARGET TRAINEES / EMPLOYEES

- ✓ Malaysian in-service employees

DURATION / TYPE OF COURSES

- ✓ Competency / Professional certification based on IR 4.0 pillars (Digitalisation) up to 3 months
- ✓ Training modules identification by Industry Expert (collaboration with related agencies)

FINANCIAL ASSISTANCE

- ✓ Training Fee (plus training allowance, if any)

BENEFITS

- ✓ A training programme allows you to strengthen those skills that each employee needs to improve and bring the employees to a higher level.
- ✓ Having a trained workforce means your workers are learning new skills that can improve productivity, build confidence and create a better working environment.

