

Saudi Arabia Visa Application

1. For endorsement of Visa Application Letter (addressed to the Royal Embassy of Saudi Arabia), the following documents **MUST** be enclosed :
 - i) A Letter of Indemnity addressed to the Chinese Chamber of Commerce and Industry of Kuala Lumpur and Selangor (KLSCCCI), duly stamped at any Government Stamping Office
 - ii) A Company Letter addressed to KLSCCCI, certifying the particulars of the applicant which include :
 - *Name of applicant*
 - *Passport number of applicant*
 - *Position of applicant*
 - *When the applicant joins the company*
 - *The purpose of the applicant to Saudi Arabia*
 - iii) Photocopy of Visa Application Letter, addressed to Royal Embassy of Saudi Arabia
 - iv) Photocopy of Form 9 and / or Form 13 **OR** Form 8 and / or Form 20 of the Company
 - v) Photocopy of Invitation Letter from Saudi Arabia
 - vi) Photocopy of Applicant's Passport
2. **All photocopied documents should be duly certified by the authorized signatory of the applicant's company.*
3. Endorsement Fee: **RM15.90** / Applicant (Inclusive GST)

<p style="text-align: center;">LETTER OF INDEMNITY (Should be typed using the Company's Letterhead)</p>

THE CHINESE CHAMBER OF COMMERCE AND INDUSTRY OF
KUALA LUMPUR AND SELANGOR
7th Floor, Wisma Chinese Chamber,
258, Jalan Ampang, 50450 Kuala Lumpur.
Tel : 03-4253 2135 Fax : 03-4253 2520 / 4

Dear Sir,

RE: ENDORSEMENT OF LETTER FOR VISA APPLICATION TO SAUDI ARABIA
(APPLICANT'S NAME & PASSPORT NO.)

In consideration of your signing the attached Documents, we hereby undertake and agree to indemnify you in full against all consequences and / or liabilities of any kind whatsoever directly arising from / or relating to the said endorsement.

Yours faithfully,

Signature and company stamp

Full name of signatory

Designation of signatory

Date

NB : This document MUST be stamped at any Government Stamping Office.