

Rules & Regulations for The Election of KLSCCCI Council Members for Year 2024 - 2027

1. Qualification of Candidates

- (a) Must be nominated by a qualified proposer and seconded by a qualified seconder amongst members who are not in arrears, i.e. members who have settled their subscriptions latest by the nomination closing date on **14th August 2024 (Wednesday) before 12:00 noon.**
- (b) Candidates' membership must not be less than one year on the date of election, i.e. memberships duly approved by the Council on or before 7th September 2023.
- (c) Membership annual subscription must not be in arrears.
- (d) Must be an Individual Member or the authorized representative of Trade Association or Corporate Member, i.e. in accordance with Clause 4.1.5 of KLSCCCI Constitution.
- (e) Must not be disqualified under Clause 8.6 of KLSCCCI Constitution.
- (f) Not having been black listed by the Registrar of Societies.
- (g) The name of each nominated candidate of Individual or Corporate Member can only appear once, i.e. each candidate can only represent one party to contest.
- (h) The nominated Trade Association or Corporate Member shall not change its authorized representative after the closing date of nomination.

2. Candidate's Number

After the closing date of nomination, the Election Committee shall call for a meeting to confirm the list of qualified candidates and to assign a number to each candidate by random draw.

3. Voting Method

- (a) In accordance with Clause 7.1.2 of KLSCCCI Constitution, Individual Members shall only attend the General Meetings and vote thereat personally.
- (b) Trade Association or Corporate Members must be represented by their authorized representatives (duly appointed in accordance with Clause 4.3.5 or Clause 7.1.4) to attend and cast the election ballot.
- (c) Any Trade Association or Corporate Member who wishes to change its authorized representative or be represented by a proxy to attend the Annual General Meeting (AGM) and vote on its behalf, shall complete the KLSCCCI's Proxy Form duly signed (For Trade Association Member, the authorized signature should be signed by President or any person who has his written authorization) and affixed with its Official Stamp. The Proxy Form shall be submitted to the Secretariat of KLSCCCI by hand, courier or registered post before **12:00 noon on 3rd September 2024 (Tuesday).**

- (d) A proxy will supersede the original authorised representative at the AGM.
- (e) From the closing date of Proxy Form until the AGM, change of authorized representative of Trade Association Members and Corporate Members will not be accepted.

4. Voting Rights

- (a) In accordance with Clause 7.1.3 of KLSCCCI Constitution, a member who is in arrears of the annual subscriptions shall not be eligible to vote or be elected.
- (b) The Election Committee decided that, except for members whose approved membership is less than one year, members who settled their subscriptions on the Election day (14th September 2024) before the commencement of Annual General Meeting at 11:00 a.m. (payable only by cash or Online banking / e-Wallet on Election day) have the right to vote.
- (c) Candidates who have not settled their subscriptions must do so latest by the nomination closing date on **14th August 2024 (Wednesday) before 12:00 noon**, to be eligible as a qualified candidate, otherwise they will be considered as withdrawn from contesting.
- (d) In accordance with Clause 4.1.5 of KLSCCCI Constitution, Trade Association or Corporate Members shall be represented by the authorized representatives who shall be Malaysian citizens of Chinese origin. Each person shall represent not more than three (3) Trade Association Members or Corporate Members or its combination thereof (not including own Individual Membership).
- (e) In accordance with Clause 4.4.2 of KLSCCCI Constitution, members shall have the right to vote and be elected after one year from the date of admission as members, i.e. memberships duly approved by the Council on or before 7th September 2023.

5. Membership Verification

For the purpose of membership verification, members may be required to show their identification cards or driving licenses besides showing their membership card, whenever necessary.

6. Issuance of Election Ballot Paper

- (a) Ballot papers shall be distributed according to numerical grouping and can be obtained at the relevant group counters.
- (b) Members shall produce, for verification, valid membership card or Identity Card or driving license before putting down their membership number and signature for verification purposes, whenever necessary.
- (c) Secretariat staff at 10 counters shall distribute ballot papers under the supervision of 10 scrutineers (appointed by AGM) who are not candidates.
- (d) The candidates list (in Chinese & English) with allotted numbers and Rules & Regulations for Election shall be distributed to all members at the AGM.

7. Issuance Period

The ballot papers will be issued immediately after the Annual General Meeting and stop issuing at 2:30 p.m.

8. Vote Casting Period

Casting of votes shall begin right after Annual General Meeting and stop at 3:00 p.m.

9. Ballot Container

Prior to vote casting, the Chairman of Election Committee shall open the Ballot Container to show that it is empty before locking it.

10. Voting

- (a) Voters need only write down the candidate's number in the boxes provided on the ballot paper.
- (b) **All voters must vote for (i) Trade Association Council Members : at least 6 but not more than 10; and (ii) Corporate and / or Individual Council Members : at least 18 but not more than 35. If voter votes exceeding the maximum or less than the minimum numbers specified, the whole ballot paper is void.**
- (c) Each candidate's number can only appear once in the ballot paper, otherwise the whole ballot paper is void.
- (d) Any alteration of the candidate's number must be verified by the voter's signature, otherwise the alteration is void.

11. Counting of Ballot Papers

- (a) After voting has concluded, the Chairman of Election Committee shall open the sealed ballot container in front of those present and the counting of votes begin. These ballots will be passed to Secretariat staff for counting of votes by computer. Total number of ballots must not exceed the number distributed, but can be less.
- (b) Votes counting shall be carried out in 10 groups simultaneously, supervised by 10 scrutineers appointed at the General Meeting and headed by a Chief Scrutineer. Computerized counting of ballots shall be carried out by Secretariat staff. Election Committee will appoint auditor of the Chamber to supervise the computerized counting of ballots.
- (c) After the votes counting has concluded, the Chairman of Election Committee shall announce the result and the names of newly elected Council Members. In the event of a tie at the cut-off line of the elected candidate list (i.e. the 10th elected Trade Association Council Member and the 35th elected Corporate and / or Individual Council Member), the Chairman of Election Committee shall conduct a draw whereby the concerned candidates shall pick the winning ticket or the Chairman shall pick a ticket on behalf of the absent candidate/s.

- (d) The Chairman shall publicly deposit the ballot papers in sealed envelopes and leave them at the Secretariat Office for safekeeping. The ballot papers shall be destroyed after six months if the poll result is not contested.

12. Re-Election

In accordance with Clause 8.2.1 and Clause 8.3.2 of KLSCCCI Constitution, election of the Exco Members and the Chairman of Working Committees, from amongst the newly elected Council Members, shall be carried out within 14 days by the Council after the conclusion of the election by way of open nomination and secret balloting.

13. Others

- (a) All the Secretariat staff shall not in any way conduct any activities whatsoever to influence and / or affect the outcome of the election. Those found to be involved in such activities shall be dealt with disciplinary action.
- (b) Should there be any disputes with the above procedures, rules and regulations, the decision made thereon by the Election Committee shall be final.

ELECTION COMMITTEE